

CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – October 10, 2023, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present: Mr. Jordan Emerick, President
 Mr. Will Harrelson, Vice-President
 Mrs. Susan Westfall, Secretary

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Kyler Booher, Director of Golf
 City Staff
 Citizens

The minutes of the September 12, 2023 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mrs. Westfall, seconded by Mr. Harrelson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes). Mr. Drake highlighted that the flowers in the downtown area will start to disappear with the changing of the season. Christmas lights and decorations will soon be placed throughout the downtown area. Mrs. Westfall stated Menke Park looks very nice with the recent cleanup and Mr. Drake highlighted the work completed by Mr. John Montgomery.
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes).
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes). Mr. Booher advised that the month of September was very busy but rounds are starting to slow down due to shorter days and cooler weather. The indoor simulator is set up and ready to use. Mr. Booher stated another simulator will be installed and ready to use in November. The second simulator will be mounted differently but both will be similar in use. Mr. Emerick confirmed that reservations for the simulators can be made online or via phone.

NEW BUSINESS:

- **Discussion of proposed shoulder season green fees and cart pricing at Miami Shores Golf Course** – With this being the first year that the course will be open all year, Mr. Booher is requesting to institute shoulder season green fees and cart price at Miami Shores Golf Course that will be in effect until November 30, 2023. The recommended rates are in comparison to other public courses in our area. A motion was made by Mr. Harrelson, seconded by Mrs. Westfall, to approve the rates recommended by the Director of Golf. Motion passed by unanimous vote
- **Recommend to Planning Commission to accept private open space (maintained by HOA) for the proposed Somerset Reserve Subdivision** – Mr. Austin Eidemiller, Development Department, stated the City of Troy received an application for the Somerset Reserve Subdivision, located off of West Market Street (St. Rt. 55) and Nashville Road. The proposed plan includes 189 lots with 12.54 (21.6%) acres of open space instead of public parkland or fees in lieu of. The applicant is also proposing that playground equipment will be installed and maintained by the HOA. Staff is recommending the acceptance of private open space to maintained by the HOA instead of public parkland due to the following:
 - Kensington Park is less than one mile away from the proposed development; and
 - The Comprehensive Plan states that Troy has nearly five times the recommended park acreage; and
 - The Park Department Staff cannot maintain more inventory of parklandMr. Harrelson confirmed that walking paths will be installed around the stormwater ponds. Mrs. Westfall questioned the type proposed playground equipment to be installed and Mr. Eidemiller stated staff is unaware of the exact playground equipment that will be placed.

A motion was made by Mr. Emerick, seconded by Mr. Harrelson to approve and recommend to Planning Commission the private open space (maintained by HOA) for the proposed Somerset Reserve Subdivision.
Motion passes by unanimous vote

- **Discussion regarding draft policy for sponsorships** – Mr. Emerick stated in the past, it has been discovered that signage and sponsorships have shown up on park property without the Board of Park Commissioners approval. Mr. Emerick stated the board needs to get a policy in place for placing items on parkland and what consequences will be in effect if something is placed without approval. Mr. Emerick stated Mr. Drake will want to be a part of the process of creating the policy due to Mr. Drake's involvement with the parkland. Below are some bullet points that could be a part of the policy.
 - All signage is subject to City of Troy Codes and is to be installed to City standards
 - Sponsorships shall be limited to a period of three years
 - Sponsorship revenues are to be spent on permanent improvements and not operating costs of any organization
 - An organization shall not make a profit from a sponsorship; all revenues must accrue to the City of Troy
 - Sponsorship signage shall not exceed 25% of an overall sign
 - If there is old signage, it must be disposed of/removed at the cost of the organization
 - All sponsorship must be solicited via a City handled process/RFP/bidding and is subject to any all requirements including, but not limited to indemnification and insurance
 - All permanent and temporary improvements must be formally approved by the Board of Park Commissioners in advance of any signage being placed
 - Any installation is subject to requirements including permitting; all direct and indirect installation costs shall be borne by the organization
 - It is understood that no organization has legal standing to enter into any form of agreement or contract for installation of signage located on City property
 - Any signage or other improvement located on City property becomes the property of the City of Troy, Ohio and the City of Troy has total control over the disposition of the signage or improvement
 - As City of Troy Parks are open to persons of all ages, advertising must be suitable for all ages

Mr. Emerick noted that the points above are a great starting point and the board will need to provide feedback in the future.

Mr. Emerick stated the Board of Park Commissioners do need to touch base with Troy Junior Football (TJF) in regards to the agreement that was signed for the new scoreboard that was placed at Duke Park that they did not have the authority to sign. Mr. Harrelson questioned whether the City of Troy Law Director could handle the situation with Troy Junior Football and Mr. Emerick stated that is something they are looking into. Mr. Harrelson questioned if the vendor is aware that TJF signed the agreement without authority and Mr. Emerick stated that there has been no communication with them by the Board of Park Commissioners. Mrs. Sue Knight stated the Director of Law will be reviewing the policy prior to being finalized. Mr. Emerick asked the board members to review the information above and provide any feedback at the November 2023 Board of Park Commissioners Meeting.

ADDED TO THE AGENDA:

A motion was made by Mr. Harrelson, seconded by Mr. Emerick to add the item below as "D" to the agenda.
Motion passes by unanimous vote

- **Memorandum of Understanding (MOU) between the Board of Park Commissioners, Troy City Schools, and the City of Troy , reflecting the parties desire to support future educational and recreational opportunities for residents within the Troy City Schools District** – Mr. Emerick stated there would be an exchange of park baseball/softball fields to the school and the City would get land back in exchange. Mr. Emerick stated the Board of Park Commissioners will want to review the MOU and discuss at the November 2023 meeting. Mr. Harrelson stated the final paragraph on page one is very standard and it states that it is not a contract itself and the final document will have more information about the land that is in question. Mrs. Knight noted that this could be decided upon at

this meeting or the meeting in November. Mr. Emerick confirmed the board would like more time to read over the information and will decide at the November 2023 meeting.

OTHER:

- **Note receipt of a check from the William H. Maier Successor Trust in the amount of \$1,369.17** – Mr. Emerick noted that a check was received from the William H. Maier Successor Trust in the amount of \$1,369.17.

There being no further business, upon motion of Mr. Harrelson, seconded by Mr. Emerick, by unanimous voice vote, the Board adjourned at 4:25 p.m.

Respectfully submitted,
